



HAINES BOROUGH
P.O. BOX 1209, HAINES, AK 99827

2016 COMMERCIAL PERMIT APPLICATION

[Check ALL of the type(s) of permit(s) you are applying for]

- | | |
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| <input type="checkbox"/> Commercial Tour (CT) | <input type="checkbox"/> Special Event (SE)
(includes Skiing Competitions & Film Productions) |
| <input type="checkbox"/> Commercial Skiing (CSK) | <input type="checkbox"/> Port Chilkoot Dock Parking (PCDK) |

Applicant's Name (company principal, corporate officer, or managing partner):		Company Name:	
Applicant's Mailing Address:	Applicant Street Address:	Company Mailing Address:	Company Street Address:
Emergency Contact Phone:	Applicant's Home Phone:	Company Phone:	FAX Number:
Email Address:		Website:	
Brief description of the nature of the business represented:			
Location of Commercial Passenger Vehicle Storage if Different than Company Street Address: (if applicable)			
Do you want to add a new activity, operate in an unpermitted area, and/or increase your tour capacity? <input type="checkbox"/> YES <input type="checkbox"/> NO	→	You must explain <u>ALL</u> tour(s) old and new on the reverse side of this form to comply with HBC 5.18.030. New commercial tours, expansion of existing tours, and requests for special ski events <u>outside</u> defined heliski areas require a public hearing before the borough assembly.	

Important PLEASE READ BEFORE SIGNING

I am authorized to apply on behalf of this company, and I agree to abide by the Haines Borough Code regulations appropriate to the permit(s) I am applying for. I also hereby agree to indemnify, defend and hold the Haines Borough harmless from any and all claims for injury or damage to persons or property suffered in connection with my activities unless such injury or damage is caused by the gross negligence of the Haines Borough.

Applicant's Signature

Date of Application

Please include the following information and attachments with this form: *as applicable to the requested permit(s)*

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| <ul style="list-style-type: none"> <input type="checkbox"/> Appropriate permit fee(s) per HBC 5.04.130 <ul style="list-style-type: none"> ___ \$25 Commercial Tour (CT) or Skiing Permit (CSK)
(not requiring a public hearing) ___ \$125 Commercial Tour (CT) or Skiing Permit (CSK)
(requiring a public hearing) ___ \$1,000 Commercial Tour (CT) or Skiing Permit (CSK)
(requiring a public hearing – permit previously denied) ___ \$125 Special Skiing Event/Competition (SE)
(not requiring a public hearing) ___ \$500 Special Skiing Event/Competition (SE)
(out of designated ski area requiring a public hearing) ___ \$25 Port Chilkoot Dock Parking Permit (per company) <input type="checkbox"/> Complete contact information for <u>all</u> company principals and the operations manager(s) and/or event organizers. <input type="checkbox"/> All location(s) where the tour(s) or event will be offered. <input type="checkbox"/> Detailed explanation of activities, routes/locations, schedule, stops, days/hours of operation, estimated participants, expected spectators (for events), etc. [See back side of this form] <input type="checkbox"/> Map(s) showing all activity routes and areas. | <ul style="list-style-type: none"> <input type="checkbox"/> Proof of Worker's Compensation Insurance, if applicable. <input type="checkbox"/> Copy of current Alaska State and Haines Borough Business Licenses, if applicable. <input type="checkbox"/> Operator's Code of Conduct (required for CT & CSK permits) <input type="checkbox"/> Broker's certificate of \$500,000 of commercial general liability insurance. All certificates must <u>name the Haines Borough as additional insured</u>. (required for all permits) <input type="checkbox"/> Haines Borough Certification Form [proof of HB Business License and taxes paid] (required for CT & CSK permits) <input type="checkbox"/> Copies of federal, state, and local land-use permits, if applicable. <input type="checkbox"/> Current safety & operating plan (required for CSK & skiing-related SE permits; optional for other permits). <input type="checkbox"/> Skier day allocation requested for the season (CSK permit). <p><u>PC Dock Parking Permit (PCDK) (additional requirements)</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Fully completed <i>Inventory of Vehicles</i> to be permitted. <input type="checkbox"/> Broker's certificate of \$500,000 of auto insurance & listing of insured vehicles. All certificates must <u>name the Haines Borough as additional insured</u>. |
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Details of event(s) or tour activities: (Important: This section is not optional. This information must be provided in detail even if the tour/event is not new per HBC 5.18.030.)

Please provide the following information attaching additional documentation such as maps and marketing materials, as needed to fully describe the event/activity you seek a permit for.

Planned Tour Season Start: _____ **Requested Event Period** (start & end): _____

Maximum Tour Customer Capacity: _____

Estimated Participants (Crew, Talent, Attendees, etc. for Special Event: _____
Estimated Number of out of town guests _____

Location of Tour(s)/Event(s) (please list specific routes, stops, staging areas, helicopter or vessel take-off locations and landing destinations. Attach information if more space is needed.):

Map of Event(s) or Tour(s) Attached (please mark all proposed loading, stopping, unloading/staging areas, routes, flight paths, etc.).

Name and Address of Helicopter Company (CSK and Helicopter-related SE Permits only):

Description of Tour Activities/Event(s) (competitions should include information about sponsors, prizes, etc.):

===== *Office Use Only Below This Line* =====

Fees Paid \$ _____ Permit(s) _____ Date Paid _____ Receipt No. _____ Ck# _____ Cash _____

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Fees Paid \$ _____ Permit(s) _____ Date Paid _____ Receipt No. _____ Ck# _____ Cash _____

All required attachments and fees received ---> (Must be checked before hearing can be conducted or permit issued.)

Date of Public Hearing, if any _____

Permit(s) Approved _____ Denied _____ Effective Date _____ Expiration: All 2016 permits expire 3/1/17 except CSK permits expire 12/31/16 and SE permits expire the end of the permitted special ski event or competition period.

Reason for Denial/Comments/Conditions: _____

Borough Clerk (or Designee)

Title of Designee

Date Signed

PERMITS ISSUED: #CT-16-_____ #CPV-16-_____ #PCDK-16-_____ #CSK-16-_____ #SE-16-_____
Clerk\tour_permit_16.doc (revised 8/15)