


Haines Borough
Borough Assembly Meeting #304
AGENDA

December 1, 2015 - 6:30 p.m.

Location: Assembly Chambers, Public Safety Bldg.

Jan Hill,
Mayor

Margaret Friedenauer,
Assembly Member

Diana Lapham,
Assembly Member

Mike Case
Assembly Member

Tresham Gregg,
Assembly Member

George Campbell,
Assembly Member

Ron Jackson,
Assembly Member

David Sosa, MPA
Borough Manager

Julie Cozzi, MMC
Borough Clerk

Krista Kielsmeier
Deputy Clerk

1. CALL TO ORDER/PLEDGE TO THE FLAG

2. ROLL CALL

3. APPROVAL OF AGENDA & CONSENT AGENDA

[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*

Consent Agenda:

- 4 – Approve Assembly Meeting Minutes
- 8B – Accept Museum Report
- 8C – Accept Chilkat Center Report
- 9A – Accept Parks & Recreation Advisory Committee Minutes
- 9B – Accept Planning Commission Minutes
- 9C – Accept Tourism Advisory Board Minutes
- 9D – Accept Public Safety Commission Minutes
- 9E – Accept Museum Board Minutes
- 11C1 – Adopt 2016 Assembly Meeting/Agenda Schedule
- 12A – Acknowledge Correspondence re. Senior Center
- 12B – Acknowledge Correspondence re. Skier Days

*** 4. APPROVAL OF MINUTES – 11/10/15 Regular**

5. PUBLIC COMMENTS - Sign-up is NOT required

[This is for any topics not scheduled for public hearing.]

6. MAYOR'S COMMENTS/REPORT

7. PUBLIC HEARINGS - None

8. STAFF/FACILITY REPORTS

- A. Borough Manager – 12/1/15 Report**
- * B. Museum – October 2015 Report**
- * C. Chilkat Center – September-October 2015 Report**

9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES

- * A. Parks & Recreation Advisory Committee – Approved Minutes of 9/23/15**
- * B. Planning Commission – Approved Minutes of 10/15/15**
- * C. Tourism Advisory Board – Approved Minutes of 9/28/15 and 10/21/15**
- * D. Public Safety Commission – Approved Minutes of 8/17/15**
- * E. Museum Board of Trustees – Approved Minutes of 10/14/15**
- F. Assembly Board Liaison Reports**
- G. Assembly Standing Committee Reports**
 - 1. Government Affairs & Services Committee Report – Legislative Priorities**

10. UNFINISHED BUSINESS - None

11. NEW BUSINESS

- A. Resolutions - None**
- B. Ordinances for Introduction**
 - 1. Ordinance 15-12-424**

An Ordinance of the Haines Borough amending Haines Borough Code Title 2 to clarify the procedure for assembly agenda preparation.

*This ordinance is recommended by the manager and clerk. **Motion:** Introduce Ordinance 15-12-424 and set a first public hearing for 12/15/15 and a second public hearing for 1/12/16.*

11. NEW BUSINESS ---continued---

C. Other New Business

* 1. **2016 Assembly Meeting/Agenda Preparation Schedule**

*This schedule is recommended by the clerk's office after conference with the mayor and manager. It establishes the assembly regular meeting schedule for 2016 and the agenda & packet deadlines. Special meetings may still be scheduled, as needed. **Motion:** Adopt the 2016 Haines Borough Assembly Meeting Agenda Preparation Calendar.*

2. **Appeal of Planning Commission Decision** - SEABA Conditional Use Permit

Explanation/History: *On 10/29/15, Big Salmon Ventures LLC submitted a Conditional Use Permit (CUP) application for a heliport through its agent Scott Sundberg. The borough manager recommended it be issued. On 11/12/15, the planning commission chose to deny the permit. Big Salmon Ventures submitted a timely filed appeal (on 11/16/15) of the planning commission's decision. HBC 18.30.060 allows for an appeal to the assembly of a planning commission decision. Only the appeal and the planning commission record of decision have been included in the packet for this item. If the assembly chooses to rehear this appeal, then all the documents in the record of decision will be presented. The burden of proof is on the appellant to make the case that a rehearing by the assembly is warranted.*

Assembly Action Needed at THIS meeting: *Per HBC 18.30.060, following the appellant's presentation if he is in attendance, the assembly must decide by motion:*

- *whether or not to rehear the commission's decision and, if so,*
- *whether to rehear the entire decision or a particular portion,*
- *and the reasoning why.*

Any rehearing must take place at the next regularly scheduled assembly meeting (12/15/15) and include a duly-noticed public hearing.

3. **Executive Session – UPDATE ON CUP LAWSUIT**

Motion: *Move into executive session as allowed by AS 44.62.310(c)(1) and Haines Borough Charter Section 18.03 to discuss follow-up actions regarding the court's decision and comments on the Plachta heliport CUP lawsuit; this matter qualifies for executive session because a public discussion may adversely affect the finances of the borough; the borough manager is requested to attend.*

12. CORRESPONDENCE/REQUESTS

* A. **Letters Supporting Senior Center – M. Ward, P. Phillips, D. Peck, M. Wilson, and G. Haisler**

* B. **Email Opposing Skier Day Expansion – S. Goll**

C. **Request for Action re. Police Chief Recruitment – Public Safety Commission**

D. **Email Declining Additional Funding – HARK**

Note: the manager recommends the community nonprofit funding committee reconvene to make recommendations regarding this additional funding (see the manager's report).

13. SET MEETING DATES

14. PUBLIC COMMENTS

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

16. ADJOURNMENT