

Haines Borough
Borough Assembly Meeting #305
December 15, 2015
MINUTES

Approved

1. **CALL TO ORDER/PLEDGE TO THE FLAG:** Mayor **HILL** called the meeting to order at 6:30 p.m. in the Assembly Chambers and led the pledge to the flag.

2. **ROLL CALL**

Present: Mayor Jan **HILL**, and Assembly Members Diana **LAPHAM**, George **CAMPBELL** (via telephone, late), Mike **CASE**, Margaret **FRIEDENAUER**, Tresham **GREGG**, and Ron **JACKSON**.

Staff Present: Julie **COZZI**/Acting Manager, Krista **KIELSMEIER**/Interim Borough Clerk, Jila **STUART**/Finance Director, Helen **ALTEN**/Museum Director, Brad **RYAN**/Director of Public Facilities, Leslie **ROSS**/Tourism Director, and Patty **BROWN**/Library Director.

Visitors Present: Karen **GARCIA**/CVN, Jillian **ROGERS**/KHNS, Paul **NELSON**, Sean **GAFFNEY**, Tim **MCDONOUGH**, Pam **RANDLES**, Carol **TUYNMAN**, Don **TURNER Jr.**, Sierra **JIMENEZ**, Sara **CHAPPELL**, Dana **HALLETT**, Kathryn **CHENEY**, Alissa **HENRY**, Scott **SUNDBERG**, Bill **MCCORD**, Scott **CAREY**, Heidi **ROBICHAUD**, Kimberley **STRONG**, Ben **KIRKPATRICK**, Sarah **ELLIOTT**, Melissa **GANEY**, Daymond **HOFFMAN**, Renee **HOFFMAN**, Dave **WERNER**, Burl **SHELDON**, Eric **HOLLE**, Andy **HEDDEN**, Ann Marie **FOSSMAN**, Susan **TANDY**, Brent **CROWE**, and others.

3. **APPROVAL OF AGENDA & CONSENT AGENDA**

The following Items were on the published consent agenda:

- 4 – Approve Assembly Meeting Minutes
- 8B – Accept Library Report
- 8C – Accept Chilkat Center Report
- 8D – Accept Museum Report
- 9A – Accept Library Advisory Board Minutes
- 9B – Accept Tourism Advisory Board Minutes
- 9C – Accept Minor Offenses Committee Minutes
- 9D – Accept Public Safety Commission Minutes & Report
- 11B1 – Introduce Ordinance 15-12-425 and schedule public hearings

Motion: **LAPHAM** moved to "approve the agenda/consent agenda," and it was amended to remove item 11B1 from the consent agenda. The motion to approve the agenda/consent agenda, as amended, carried 5-0 with **CAMPBELL** absent.

* 4. **APPROVAL OF MINUTES** – 12/1/15 Regular

The motion adopted by approval of the consent agenda: "approve minutes of the 12/1/15 borough assembly regular meeting."

5. **PUBLIC COMMENTS**

SHELDON requested local hire for the interim borough manager position and expressed support for the Chilkat Valley Preschool and Senior Center sharing space.

MCDONOUGH encouraged the Freeride World Tour to work within the boundaries established due to written concerns from the Alaska Department of Fish and Game.

RANDLES spoke on behalf of the Alaska Chilkoot Bear Foundation and said the board strongly agreed with Fish and Game that the three proposed out-of-bounds areas are very sensitive for bears, goats and wolverines.

HOLLE represented Lynn Canal Conservation and recommended the Freeride World Tour stay within the current map. He said despite the competition occurring over a brief period of time, the impacts are concentrated and can be comparable to normal heliskiing stretched out for a couple of months.

NELSON said he supports the Constitution and the right to bear arms but questioned why the NRA Foundation should have a sales tax exemption in Haines.

HEDDEN commended the public facilities director for working with the preschool and Senior Center to come to an agreement and said preschool options are especially important for working parents.

TUYNMAN referred to the NRA Foundation office being in Homer and asked the assembly to look into what the organization specifically does in Haines.

FOSSMAN said she is extremely concerned with the recommendation to add out-of-bounds areas for the special ski competition event and advised the assembly to protect our resources.

D. HOFFMAN urged the assembly to approve the resolution regarding the preschool and the Senior Center.

TANDY stated the seniors, preschool, Southeast Senior Services and borough public facilities director are fully united behind the proposal to share space.

CROWE supported the preschool and Senior Center collaboration.

JIMENEZ said in-kind financial backing would allow the preschool to leverage additional funds for the expansion project. Local nonprofits are merging and working together due to funding difficulties, to find shared efficiencies.

HENRY presented a petition with an additional 93 signatures in support of the preschool project and spoke in support of early childhood education. She said preschool is the new kindergarten and she wants to make it available to all children.

SUNDBERG supported the union of the preschool and Senior Center and said it would be a progressive step for the community. Regarding the Freeride World Tour proposal, he referred to the struggle of making a living in Haines.

6. MAYOR'S COMMENTS/REPORT

Mayor **HILL** commented on the upcoming Alaska Marine Highway System Community Engagement meeting. She read a prepared statement into the record regarding the recent tone in the community. She also requested the assembly confirm her standing committee appointments.

Motion: **CASE** moved to "confirm these appointments," and the motion carried 6-0 with **CAMPBELL** now present via phone.

| 2015-16 Assembly Standing Committee, Liaison, and other Committee Appointments | | | | | | |
|--|---------|----------|-----------|-------------------------------|-----------|---|
| | Finance | Commerce | Personnel | Government Affairs & Services | Liaisons | Other Appointments |
| Margaret Friedenauer | | X | X | | PHAC, PSC | MOCRC |
| Mike Case | X | X | X | | LAB | MOCRC |
| Ron Jackson | X | | X | x | PRAC | MOCRC |
| Diana Lapham | X | | | X | PC, TAB | Deputy Mayor, Eagle Preserve Advisory Council |
| George Campbell | | X | | X | MBT | |
| Tresham Gregg | X | X | | X | CCAB | |

CCAB = Chilkat Center Advisory Board
 LAB = Library Advisory Board
 MBT = Museum Board of Trustees
 PC = Planning Commission
 PHAC = Port & Harbor Advisory Committee
 PRAC = Parks & Recreation Advisory Committee
 PSC = Public Safety Commission
 TAB = Tourism Advisory Board
 MOCRC = Minor Offenses Code Review Committee (ad hoc)

7. PUBLIC HEARINGS - None

8. STAFF/FACILITY REPORTS

A. Acting Manager - 12/15/15 Report

COZZI summarized her written report and responded to a few questions from the assembly.

*** B. Library - September 2015 Report**

*** C. Chilkat Center - November 2015 Facility Report**

* **D. Museum** – November 2015 Report

9. COMMITTEE/COMMISSION/BOARD REPORTS & MINUTES

- * **A. Library Advisory Board** – Minutes of 10/28/15
- * **B. Tourism Advisory Board** – Minutes of 10/21/15
- * **C. Minor Offenses Review Committee** – Minutes of 11/9/15 and 11/13/15
- * **D. Public Safety Commission** – Minutes of 11/16/15; Mid-Year Report
- E. Assembly Board Liaison Reports**

JACKSON – Parks and Recreation Advisory Committee
CASE – Planning Commission
FRIEDENAUER – Public Safety Commission

F. Assembly Standing Committee Reports

1. Personnel Committee

Interim Manager, Borough Manager, and Chief of Police

Note: The borough received seven applications for Interim Manager by the 12/4/15 deadline. The personnel committee reviewed them, checked references, and discussed them in a meeting on 12/11. Additionally, the committee reviewed three executive search firm proposals to recruit a police chief and borough manager. The committee made recommendations for the assembly regarding how to proceed.

CASE said the Personnel Committee recommended applicants Brad **RYAN** and Deborah Schwartz to the assembly for consideration and possible interviews.

Motion #1: GREGG moved to "immediately appoint Brad Ryan as the interim manager."

Amendment Motion #1: CASE moved to "make the hiring of Brad Ryan effective on the last day of this year."

Motion #2: CASE moved to "suspend the discussion until after our discussion of a shortlist," and the motion carried 5-1 with **CAMPBELL** opposed.

Motion #3: JACKSON moved to "shortlist the list to one person at this point, with Brad Ryan as the one person on that shortlist," and the motion carried 5-1 with **CAMPBELL** opposed.

Amendment Motion #1 carried unanimously.

Amendment Motion #2: CASE moved to "make the hiring date effective January 2, 2016," and the motion carried unanimously.

Motion #1, as amended, carried 5-1 in a roll call vote with **CAMPBELL** opposed.

10. UNFINISHED BUSINESS

A. 2016 Assembly Meeting/Agenda Preparation Schedule

Note: this schedule is recommended by the clerk's office and is intended to establish the assembly regular meeting schedule for 2016 and the agenda & packet deadlines. Special meetings may still be scheduled, as needed. On 12/1, the assembly discussed the need for the schedule to be revised to meet existing code requiring the agenda packet to be published at least five days before an assembly meeting. Adoption was postponed to this meeting to provide staff an opportunity to prepare the revision.

Motion already on the Table: Adopt the 2016 Haines Borough Assembly Meeting Agenda Preparation Calendar.

Motion to Amend: JACKSON moved to "amend the schedule by replacing it in its entirety with the revised version," and the motion carried 5-1 with **LAPHAM** opposed.

11. NEW BUSINESS

A. Resolutions

1. Resolution 15-12-650

A Resolution of the Haines Borough Assembly approving the temporary addition of territory to the Commercial Ski Tour Areas map to allow for a 2016 special ski competition event to take place in three specified out-of-bounds areas.

STRONG, ROBICHAUD, KIRKPATRICK, CAREY, and HOLLE spoke against the resolution.
SUNDBERG and **TURNER** spoke in favor.

Motion: **LAPHAM** moved to "adopt Resolution 15-12-650," and it was amended "to remove Takshanuk from the recommended area" and "add the requirement for an observer as described by Nicolas Hale-Woods to the manager's list of conditions." The motion, as amended, carried 5-1 in a roll call vote with **GREGG** opposed.

Clerk's note: Participating by phone, Nicolas Hale-Woods, Freeride World Tour contest director, testified Freeride "would be more than willing to take an observer with us to investigate the wildlife in the area before inspecting the venue's snowpack."

A 7 min recess was given.

2. **Resolution 15-12-651**
A Resolution of the Haines Borough Assembly adopting the Alaska Capital Project Submission and Information System priorities (CPSIS) and legislative priorities for FY 2017.

Motion: **LAPHAM** moved to "adopt Resolution 15-12-651," and the motion carried unanimously.

3. **Resolution 15-12-652**
A Resolution of the Haines Borough Assembly approving the concept of expanding the Senior Center building to allow the Chilkat Valley Preschool to share the space.

ROSS, as mother of a Chilkat Valley Preschool graduate, said she excitedly sought the assembly's support of the resolution.

TUYNMAN acknowledged financial details still needed to be worked out, but she endorsed the basic plan of Senior Center rental income supporting the preschool program.

Motion: **CASE** moved to "adopt Resolution 15-12-652," and the motion carried 5-1 in a roll call vote with **CAMPBELL** opposed.

Motion: **FRIEDENAUER** moved, per HBC 2.10.010(D), to "finish the agenda," and it carried 5-1 with **CASE** opposed.

B. Ordinances for Introduction

1. **Ordinance 15-12-425**
An Ordinance of the Haines Borough amending Haines Borough Code Section 3.60.160 to increase the local bidder preference from three percent to five percent and require the local bidder preference to be noted in all Requests for Bids or Quotes issued by the borough.

Motion: **FRIEDENAUER** moved to "introduce Ordinance 15-12-425 and send it to the Finance Committee before the first public hearing," and the motion carried unanimously.

2. **Ordinance 15-12-426**
An Ordinance of the Haines Borough authorizing a one-year extension of a lease of the Human Resources Building by Chilkat Valley Preschool for the purpose of providing preschool educational services and waiving the monthly rent amount scheduled to start in 2016.

Motion: **LAPHAM** moved to "introduce Ordinance 15-12-426 and set a first public hearing for 1/12/16 and a second public hearing for 1/26/16," and the motion carried 5-1 with **CAMPBELL** opposed.

C. Other New Business

1. **Board Appointments**

Note: (Re)appointment applications have been received for seats on the Letnikof Estates Road Maintenance Service Area board, Library Advisory Board, Planning Commission, and Port and Harbor Advisory Committee. The mayor sought assembly confirmation.

Motion: **CASE** moved to "confirm the mayor's appointment of Shannon Donahue and Scott Sundberg to the Letnikof Estates Road Maintenance Service Area board for terms ending 11/30/18; Lorraine Dudzik and Dick Flegel to the Library Advisory Board for terms ending 11/30/18; Larry Geise and Lee Heinmiller to the Planning Commission for terms ending 11/30/18; and Glen Jacobson, Terry Pardee, and Don Turner

Jr. to the Port and Harbor Advisory Committee for terms ending 11/30/17," and the motion carried unanimously.

2. Sales Tax Exemption Request – The NRA Foundation

Note: The NRA Foundation, a 501(c)3 organization, has applied for sales tax exemption status as allowed by HBC 3.80.050(13). The borough has granted sales tax exemption certificates to other non-profit organizations.

Motion: **CAMPBELL** moved to "postpone this to the next meeting so we can get more detailed information of their activities in Haines," and the motion carried 5-1 with **GREGG** opposed.

12. CORRESPONDENCE/REQUESTS

- A. Ferry Reschedule (5 min. presentation)** – D. Werner (*Clerk's note: Mr. Werner departed the meeting prior to this item*)
- B. Borough Energy Planning** – R. Venables/Energy Coordinator, Southeast Conference
- C. Public Heliport Concept (Action Request)** – Planning Commission

Motion: **CASE** moved to "take the letter that was written by Mr. Goldberg and refer it to the GAS committee and ask them what they think we should do about it," and the motion carried unanimously.

13. SET MEETING DATES

- A. Government Affairs & Services Committee** – Monday, January 11, 5pm – 1) Board Communication/Hallett Presentation and 2) Ordinance 15-12-424/Agenda Preparation
- B. Community Nonprofit Funding Committee** – Wednesday, December 30, 11am – Additional \$14,500 Community Chest
- C. Commerce Committee** – Monday, January 18, 4:30pm - Tax Incentive Program
- D. Special Assembly Meeting** – Tuesday, December 29, 6pm – 1) Executive Search Firms, 2) Lobbyist Contract and 3) Discussion of Interim Manager Position
- E. Finance Committee** – Thursday, January 7, 5pm – 1) Proposed FY16 Budget Amendment and 2) Local Bidder Preference

14. PUBLIC COMMENTS

HALLETT submitted his proposed 2016 Haines Borough Assembly Meeting Agenda Preparation Calendar that he believes would better serve the public and still align with code.

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

FRIEDENAUER noted the mayor's prepared statement was the mayor's own words and had not gone to the assembly before the meeting.

CASE suggested adding to code a description of the meaning of the motion "to call for the question."

16. ADJOURNMENT – 10:19 p.m.

Motion: **LAPHAM** moved to "adjourn the meeting," and the motion carried unanimously.

ATTEST:



Krista Kielsmeier, Interim Borough Clerk


Janice Hill, Mayor

