



Haines Borough
 Planning and Zoning
 103 Third Ave. S., Haines, Alaska, 99827
 Telephone: (907) 766-2231 * Fax: (907) 766-2716

Construction Declaration Form

NOTICE

- Per HBC 18.30.010(A)(2)(c), Construction Declaration. New construction outside of the townsite service area that exceeds \$5,000 in assessed value or 500 square feet must be declared on a construction declaration form and filed with the borough assessor per HBC 3.72.070. Failure to file a construction declaration prior to commencement of construction shall result in penalties equal to the townsite service area after-the-fact penalties.
- Setback regulations vary in different planning/zoning districts. For more information, please see the attached information sheet. The Borough staff may do a site inspection to determine that the building site is not within the setbacks. It is important that the applicant follows the regulations for the area of the Borough in which the proposed building project is located. Please be aware that if the project does not meet the setback requirements, the applicant may be assessed a penalty fee, as per HBC 18.30.070.

I. Owner/Authorized Representative		Owner's Contractor(If Any)	
Name:	Name:		
Mailing Address:	Haines Borough Business License #:		
Contact Phone: Day Night	Alaska Business License #:		
Fax:	Contractor's License #:		
E-mail:	Mailing Address:		
	Contact Phone: Day Night		
	Fax:		
	E-mail:		
II. Property Information			
Property Tax ID #:			
Size of Property:			
Legal Description: Lot (s)_____ Block_____ Subdivision_____			
OR			
Parcel/Tract_____ Section_____ Township_____ Range_____			
[Attach additional sheets if necessary.]			
Zoning: <input type="checkbox"/> Mud Bay Planning/Zoning District <input type="checkbox"/> Lutak Inlet Planning/Zoning District <input type="checkbox"/> General Use			
III. Description of Work			
Type of Project (Check all that apply) <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Church <input type="checkbox"/> Other _____		Project Description (Check all that apply) <input type="checkbox"/> Single Family Dwelling <input type="checkbox"/> Multi-Family Dwelling <input type="checkbox"/> Cabin <input type="checkbox"/> Addition <input type="checkbox"/> Accessory Structure <input type="checkbox"/> Other _____	
Estimate Cost of Work:		Estimate Date of Construction:	
Dimensions of Structure(s):			

