



Haines Borough Planning Commission Regular Meeting Agenda

COMMISSIONERS:

ROB GOLDBERG, CHAIR
DANNY GONCE, VICE-CHAIR
ROBERT VENABLES
HEATHER LENDE
ANDY HEDDEN
DON TURNER III
LEE HEINMILLER

Thursday, December 18, 2014 - 6:30 p.m.

Assembly Chambers, 213 Haines Hwy.

1. CALL TO ORDER / PLEDGE TO THE FLAG
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES: November 13, 2014
5. PUBLIC COMMENTS [Items not scheduled for public hearing]
6. CHAIRMAN'S REPORT
7. STAFF REPORT
 - A. Planning & Zoning Report
8. PUBLIC HEARINGS: None
9. UNFINISHED BUSINESS: None
10. NEW BUSINESS:
 - A. Historic District/Building Review: None
 - B. Haines Borough Code Amendments:
 1. Temporary Residence in HBC 18.60.020(H) – Action Item: P&Z Tech Cui revised the ordinance which is ready for the commission's approval. **Possible Motion:** Recommend the Assembly adopt the proposed ordinance.
 - C. Project Updates: None
 - D. Other New Business:
 1. Classification of Borough Lands for Sale – Action Item: One property has been foreclosed on by the Borough. HBC 14.20.040 requires that the Borough lands may be classified for sale by the Assembly with the advice of the Planning Commission. **Possible Motion:** Recommend the Assembly classify the property for sale.
 2. History of Vacation of Rights-of-Way within Tlingit Park – Discussion Item: This discussion item is scheduled as a follow-up item of 11/13 agenda. (Note: Staff has researched the records. Plat 2006-16 shows that a portion of Front Street was vacated and a portion of Front Street and Mission Street was dedicated as a utility corridor.)
 3. Consideration of Vacating One Portion of Mathias Ave. Right-of-Way – Discussion Item: Borough code relating to utilities addresses property being "adequately served" within 200 feet of property. Staff explored a solution to the sewer service issue on Norm Smith's property, and provided the commission with an analysis for consideration.
 4. Planning Commission Seat F Re-appointment – Action Item – A request for re-appointment to serve on the Planning Commission submitted by Don Turner III is forwarded to the Planning Commission. **Possible motion:** Recommend for the mayor to re-appoint Commissioner Don Turner III to serve Seat F for a three-year term ending November 2017.
 5. Planning Commission Chair and Vice-Chair Appointments – Action Item – The Planning Commission is required to appoint a Chair and Vice-Chair per HBC 18.30.040(A). **Possible motion:** Appoint _____ as Planning Commission Chair and _____ as Planning Commission Vice-Chair.
 6. 2015 Regular Planning Commission Meeting Agenda Preparation Calendar – Action Item – 2015 Regular Planning Commission Meeting Agenda Preparation Calendar will be reviewed by the commission. **Possible motion:** Approve 2015 Regular Planning Commission Meeting Agenda Calendar.
11. COMMISSION COMMENTS
12. CORRESPONDENCE
 - A. Zoning Clarification of Property C-208-TL-0400: Property owner Roger Schnabel asked for correction of the official zoning map to properly reflect the actual zoning of his property. Staff researched the records, and provided a memo.
13. SCHEDULE MEETING DATE
 - A. Regular Meeting – Thursday, January 8, 2015 6:30 p.m.
14. ADJOURNMENT